

# Hidden Village Homeowner Association

## Exterior Modification Application

As a Homeowner, if you wish to make any modifications to the exterior of your home, it must be approved in advance by the Board of Directors. Please complete this form in its entirety and follow the below guidelines. Once the request is received it will be reviewed by the Board of Directors and you will be notified of the Board's decision.

- Attach a copy of your Site Plan with the project(s) location marked with:
  - 1. Size dimensions
  - 2. Measurement between your projects to your property line (if applicable).
  - Photos of the project location within your property.
- The Site Plan was provided during your pre-construction meeting and/or inside the Ryan Homes folder or from the previous owner. If you do not have one, you can request one from Zhanna Frid at Ryan Homes. Her email address is: [zfrid@RyanHomes.com](mailto:zfrid@RyanHomes.com)
- For information on the Village of Perry's Zoning/Building ordinances and requirements, visit the website [perryvillageohio.com/zoning-planning](http://perryvillageohio.com/zoning-planning)
- The Perry Village Zoning Inspector: Office: (440) 259-2671, Email: [perryvillage.zoning@gmail.com](mailto:perryvillage.zoning@gmail.com)
- Perry Village Mayor: Jim Gessic / Cell: (440) 667-1568, Email: [perryvillage.mayor@gmail.com](mailto:perryvillage.mayor@gmail.com)
- Submit the application in a PDF or Word doc to the HOA online portal. If you need to activate your portal, please email: [board.hiddenvillagehoa@gmail.com](mailto:board.hiddenvillagehoa@gmail.com)
- If a Village Zoning permit is required, you will have to provide the Zoning Inspector with a copy of the board's approval.

Property Address:

Owner Name(s):

Phone Number(s):

Email Address:

Please describe the proposed modification project:

Material(s):

Color(s):

Size(s)

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Are you compliant with the Associations Design Guidelines for this project? (Read the Design guidelines. If your project is not within the rules, you are asking the board to review this modification against the rules of the Association, Variance):      YES      NO

If NO, please explain your reasoning to request a variance:

Are you current on your HOA fees and any violation fines?      YES      NO

### INSTALLATION INFORMATION

Company/Vendor Name:

Supervising Contractor Name:

Company Address:

Company/Vendor Contact Phone Number:

Desired Start Date for the Project:

Expected Completion Date or Estimated Project Duration:

City Permit Required?      Yes      No

Any other pertinent information that you feel would help the Board in their review?

By signing below, you are stating that all information provided here is complete and correct to the best of your knowledge. Any violation or deviation from plans or established policies of the HOA may be subject to injunctive relief, penalty assessments, or similar as established by the Board of Directors.

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Signature

Address (street number & name)

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Printed Name

Date